

## PRIVACY POLICY

Last Revised: August 25, 2018

Please read this privacy policy carefully.

Privacy is very important to us. We also understand that privacy is very important to you. This Privacy Policy tells you how we protect and use information that we gather through your use or access to the MedSitter Web Edition or related software or any services (collectively referred to here as “MedSitter”) via any means, as provided by Interactive Digital Solutions aka IDSolutions (or “Us” or “We”).

By using MedSitter, you agree to the terms of the most recent version of this Privacy Policy. Please read our Terms of Use to understand the general rules about your use of MedSitter. Our Terms of Use can be found at <https://www.medsitter.com/terms>. Except as written in any other disclaimers, policies, terms of use, or other notices on MedSitter, this Privacy Policy and the Terms of Use are the complete agreement between you and Us with respect to your use of MedSitter. You may be subject to additional terms that may apply when you access particular services or materials on certain areas in MedSitter, or by following a link from MedSitter.

The information We receive, and how We use it, depends on what you do when using MedSitter. We collect and use your non-personal information (information that is not identifiable to you personally) differently than your personal information.

### **What is non-personal information?**

Non-personal information is information we collect through MedSitter that does not identify you as an individual person. It may include information such as the following:

- the type of web browser software you use (for example, Internet Explorer)
- the name of the domain from which you access the Internet
- the Internet address of the website from which you linked directly to MedSitter, if applicable
- the date and time you accessed the MedSitter
- the geographic location of the server you use to access the MedSitter

which pages you have visited in MedSitter (note: U.S. healthcare providers, please see the "uses of personal information" described below)

how you use or access the MedSitter

the links on which you click, as applicable

### **What do We do with non-personal information?**

Because non-personal information cannot identify you or be tied to you in any way, there are no restrictions on the ways that we can use or share non-personal information. We are always looking for ways to better serve you and improve MedSitter. We will use non-personal information from you to help us make MedSitter more useful to other users. We also will use non-personal information for other business purposes. For example, We may use non-personal information or aggregate non-personal information to:

create reports for internal use to develop programs, products, services or content

customize the information or services that are helpful to you

### **What is personal information?**

Personal information is information we collect through MedSitter, either from you or your employer, that we can use to specifically identify you, such as your:

name

e-mail address

entity you are associated with, if applicable

other information required by Us or the entity you work for which identifies you

for U.S. healthcare providers, a National Provider Identifier# (NPI) and/or a state license number

IP (Internet Protocol) address when such address is associated to a specific user

### **How do We keep and use personal information?**

We may keep and use personal information we collect from you through MedSitter to provide you with access to MedSitter. In addition, we may keep and use your personal information:

to respond to your requests

- to personalize your access to MedSitter
- to develop records, including records of your personal information
- to contact you with information that might be of interest to you, including information about features and services of ours and of others
- for analytical purposes and to research, develop and improve programs, products, services and content
- to remove your personal identifiers (your name, e-mail address, social security number, etc.), if possible without causing system disruption, in conjunction with the use of MedSitter. In this case, you would no longer be identified as a single unique individual. Once we have de-identified information, it is non-personal information and we may treat it like other non-personal information.
- to enforce this Privacy Policy and other rules about your use of MedSitter
- consistent with how your employer, if applicable, specifies how the information is to be used by Us
- to protect our rights or property
- to protect someone's health, safety or welfare
- to comply with a law or regulation, court order or other legal process

### **Do We ever share personal information with third parties?**

We will not share your personal information collected from MedSitter with an unrelated third-party without your permission, except as otherwise provided in this Privacy Policy.

In the ordinary course of business, we will share some personal information with companies that we hire to perform services or functions on our behalf. For example, we may use different vendors or suppliers to help improve or modify MedSitter, as applicable. In these cases, we provide the vendor with only sufficient information to do their work and contractually restrict them from sharing your information in any way. In all cases in which we share your personal information with a third-party, we will not authorize them to keep, disclose or use your information with others except for the purpose of providing the services we asked them to provide. We will not sell, exchange or publish your personal information, except in conjunction with a corporate sale, merger, dissolution, or acquisition.

We may be legally compelled to release your personal information in response to a court order, subpoena, search warrant, law or regulation. We may cooperate with law enforcement

authorities in investigating and prosecuting website visitors who violate our rules or engage in behavior which is harmful to other visitors (or illegal).

We may disclose your personal information to third parties if we feel that the disclosure is necessary to:

- enforce this Privacy Policy and the other rules about your use of MedSitter

- protect our rights or property

- protect someone's health, safety or welfare

- comply with a law or regulation, court order or other legal process

Please note: In addition to the ways that we may keep, disclose, and use information described in this Privacy Policy, we also may keep, disclose, and use personally identifiable information that you give us through MedSitter in ways that we believe are consistent with FDA and other governmental guidance, directions, regulations, and laws.

### **What happens if the privacy Policy changes?**

If we decide to make a significant change to our Privacy Policy, we will include a notice with the MedSitter and also will post a notice on the homepage of our website for a period of time after the change is made. Significant changes are also described below.

### **What about the security of MedSitter or related website security?**

Security is very important to us. We also understand that security is important to you. We take reasonable steps that meet or exceed industry standards to protect your personal information from loss, misuse, and unauthorized access, disclosure, alteration, or destruction. You should keep in mind that no Internet transmission is ever 100% secure or error-free. In particular, e-mail may not be secure, and you should therefore take special care in deciding what information you send to us via e-mail

### **What are cookies and what is MedSitter policy on them?**

A cookie is a small text file that is stored in your web browser and allows Us or a third party to recognize you and your device. The paragraphs below provide detailed information about how, when and why we use cookies.

## **Why do we use cookies?**

Cookies are actually a very useful technology to provide and customize services, and to enable features within the product. Additionally, cookies allow Us to understand when a user has and has not been properly authenticated leading to be more secure environment for all users. We also use cookies for the production of analytics.

## **What types of cookies do We use?**

We use both session cookies and persistent cookies. “Session cookies” are temporary cookies that last only as long as your time in the application on a given session and they are automatically removed when you logout or close your browser. “Persistent cookies” last much longer and help us to remember you, your device, your settings and preferences and other details about you.

## **What cookies do you store on my computer?**

We store a series of cookies from our own products as well as 3rd party vendors and technology partners in order to provide you the MedSitter service. Due to our development approach of continuous integration, the list we use is regularly changing and being update. Please contact us if you’d like to know the current list of cookies. Most modern browsers also provide tools to examine and explore cookies in use and stored.

## **Can I delete stored cookies?**

Absolutely, you can manage and delete cookies from all websites you visit from within your browser. Keep in mind that this doesn’t prevent us from storing cookies on your machine upon your next login. Even if you decline to be tracked - and this is true for any website - a small cookie must be placed on your machine telling the site to no longer track more cookies. If you’ve declined tracking in the past and manually clear your cookies, those sites will no longer remember your preference.

## **Can I decline to have MedSitter cookies tracked?**

No. The cookies we use are essential to delivering our products and services.

## **Does MedSitter adhere to the new GDPR laws and guidance?**

Not yet. As a company based in the United States of America, the General Data Protection Regulations (GDPR) laws are merely guidance, and likely good ideas. We will closely monitor the rollout and application of these laws and make the appropriate adjustments to our products, services, staff, and legal information in the company months and years. If you are a customer that operations outside the United States or in a region subject to GDPR or other data privacy regulations please contact us BEFORE deployment and use of the MedSitter application.

### **How to contact Us**

If you have questions or comments about this Privacy Policy, please use the Contact Us at [terms@e-idsolutions.com](mailto:terms@e-idsolutions.com).